

Treatment Key:

1	Direct	Administering Tests (face-to-face)
2	Direct	Assessment of Student (face-to-face)
3	Direct	Classroom Observation (face-to-face)
4	Indirect	Consultation with a medical professional
5	Indirect	Professional Responsibilities: Parent Consultation
6	Indirect	Professional Responsibilities: Teacher/Staff Consultation
7	Indirect	Report Writing

Notes:

- All evaluations/assessments are paid based upon a “Per Evaluation” unit of service, effective March 1, 2015.
- In order for the evaluation log to be submitted as a compensable claim, at least one of the three direct services listed on the Treatment Key must have been provided and logged.
- An initial psychological evaluation conducted solely to determine a student’s eligibility for special education services **may not be billed**. However, if the psychological evaluation identifies an MA health-related covered service(s) to be documented in the IEP, the evaluation may be billed.
- A psychological re-evaluation conducted solely to determine a student’s ongoing eligibility for special education services **may not be billed**. However, if the psychological re-evaluation identifies the continued need for counseling/therapy services and this is documented in the IEP, the re-evaluation may be billed.
- **Attach all documentation relating to the evaluation to this log.**